

# British Columbia & Yukon CES Chapter Annual Report 2016 – 2017

## Chapter Executive



CESBCY Chapter Council Members as of June 2017

President	Sarah Farina, CE
Vice President	Jasmína Fatic
Treasurer	Penny Cooper, CE
Secretary	Christina Chociolko
CES Board of Directors Representative	Sandra Sellick, CE
Past President	Rob Malatest, CE
Member at Large	Carolyn Camman (Membership)
Member at Large	Beth Snow, CE (Policy)
Member at Large	Marla Steinberg, CE (Website)

Coordinators as of June 2017

IT Specialist	Michael Bhopal
Student Coordinator	Michelle Naimi
BC Interior Coordinator	Vacant
Lower Mainland Area Co- Coordinators	Kristine Hoyak and Elayne Vlahaki
Vancouver Island Coordinator	Vacant
Yukon Coordinator	Paul Kishchuk



## Professional Development



1. Three sessions of the **CES Essential Skills Series (ESS)** were delivered with one in Vancouver (10 participants) and two in Whitehorse with the Yukon Government (18 and 15 participants). A fourth session will be in Victoria in April 2017.
2. Andy Rowe, CE, gave a presentation on lessons learned from his work on sustainable development and natural resource interventions in Vancouver on Nov. 4, 2016, prior to the **Chapter Annual General Meeting (AGM)**. Thirty-six people attended.
3. Lower Mainland Coordinators Kristine Hoyak and Elayne Vlahaki organized two **book clubs**. The first discussed *Thinking in Systems: A Primer* by Donella Meadows (2008) and the second, held in November 2016, discussed *The Fifth Discipline* by Peter Senge (2006).
4. A **breakfast meeting** was on Dec. 15, 2016 in partnership with IPAC (Institute for Public Administration of Canada). Three presenters delivered their upcoming CES Annual Conference presentations followed by discussion.
5. An emerging evaluators **Slack group** was established and currently has 38 members.
6. Four events were held in Vancouver **for new and emerging evaluators**, facilitated by Student Coordinators Michelle Naimi and Carolyn Camman:
  - Sarah Farina spoke to the group on June 11, 2016, about her experience and perspective on breaking into the evaluation field and becoming a leader in the community.
  - An informal evening drop-in event was held at a coffee shop on Oct. 12 and included discussion on CES 2017 proposal submissions.
  - Beth Snow hosted a logic model learning session using DyLoMo software on Nov. 26, 2016. In addition, an online discussion group using Slack was developed to cover topics such as evaluation-related events, job and volunteer opportunities, resources and a question and answer board.
  - A second drop-in was held in February 2017.
7. Yukon Coordinator Paul Kishchuk organized a **networking event in Whitehorse** on May 10, 2016, with 14 participants, and featuring a presentation by Wendy Rowe, CE on "Performance measures: links between planning and evaluation". A reprise presentation from CES 2017 is planned for May 2017 on "What to do when N<n, Evaluation with tiny data" plus networking and peer connection.



## Chapter Management



- A new part-time Administrator was hired to support CESBCY activities. The hiring process was led by Vice-President Jasmina Fatic.
- An orientation document for new council members was developed by Secretary Jennifer Hall.
- Membership Secretary Christina Chociolko completed a major review and clean-up of the membership database and developed standard operating procedures.
- A new Member at Large was elected to fill a vacancy in November 2016 and appointed to provide overall coordination for regional events. This Member at Large role is titled Chair, Events.
- A number of policies and procedures were developed or revised including financial policies, web policies, branding/identify guidelines and logo policy, and conflict of interest policies. The revised and new policies will be posted on the CESBCY website.
- Other communications platforms (Wild Apricot) were reviewed which resulted in a decision to continue with the existing platform (the Forum).
- The Chapter drop-box folders were cleaned up.
- A new document management process was developed including simultaneous document storage on the Forum and Drop-box.
- A two-day strategic planning retreat was held in February 2016.
- A second strategic planning retreat was held in February 2017. A key focus for 2017-18 will be on improving membership recruitment and retention.

## Member Engagement



- CESBCY membership increased by 8% from last year, with 168 members as of November 2016.
- The Chapter website was refreshed by Member At Large Marla Steinberg and new features were added.
- The Chapter Twitter account and Facebook account began being used to engage members.

## 2017 National Conference



- CESBCY hosted the CES national conference from April 30 to May 3, 2017 in Vancouver with the theme “Facing Forward: Innovation, Action, and Reflection”.
- The conference featured opening keynote speakers Kim van der Woerd and Paul Lacerte, closing keynote speaker Kylie Hutchison, and a panel of CES Fellows.
- The conference also included the Annual Student Case Competition, 15 pre-conference workshops and more than 200 concurrent sessions, including leading edge panels, collaborations and consultations, lightning round tables, storytelling sessions, Ignite presentations, thematic breakfasts, short presentations, and posters.
- The conference was attended by 520 delegates.

## Chapter Finances



- CESBCY contributed \$8,380 to support the 2017 National Conference. These funds were used to support student bursaries, cover conference attendance costs for a First Nations Elder and the BC-based Nerd Out evaluation group, delegate bags, and the conference hospitality suite.
- The total revenue for 2016 is \$49,250. This is based on earnings from the BC/Yukon Conference, ESS Workshops, Membership Fees, Regional Events, and investments.
- The expenses for 2016 totaled \$40,184. Expenses were incurred for the Annual Conference/AGM, Regional Events, the website, and Secretarial support.
- The Chapter currently has a surplus of \$9,066.