

responses cannot be edited

Volunteer Evaluation Opportunity Intake Form

In order to attract a volunteer who has the skills, interests, and time to match your needs, please answer the following questions.

Email address *

programs@coopradio.org



British Columbia and Yukon Chapter
Canadian Evaluation Society

Name: *

Leela Chinniah

Contact info: *

programs@coopradio.org

Organization: *

Vancouver Co-op Radio, CFRO, 100.5 FM

Location: *

Vancouver

Brief description of the program or initiative: *

We are looking for some concrete recommendations to help us in changing our current staffing structure. We have operated with a management collective (of 4 staff) for decades and are wanting to transition to a more hierarchical structure. This will require a change of job descriptions including: clarifying duties for each position, hours, benefits, accountability structure. We are looking for help with developing new job descriptions based on the evaluation of the station's staffing needs and a recommendation for some effective ways to address them.

Scope of Evaluation Work (select all that apply):

Planning the evaluation

Collecting data

-- If known, please list the data collection methods and desired sample size:

Interviews with organizational stakeholders?

Analyzing data

-- If known, please indicate the amount of data (e.g., 29 surveys with 10 close-ended questions and 3 open-ended questions):

Unknown, however we have 4 staff and 9 board members. With other possible stakeholders, there might be 20 (max) in total.

Producing a report

-- If known, please indicate the Type of Report:

Narrative report

Info graphic

PPT presentation

Other

-- if Other Type of Report, please describe:

We are open to the report format.

Other Evaluation Work

-- If Other Evaluation Work, please describe:

Additional Information: 

Time frame (when you would want the project to begin and end):

We have an opportunity as we have some staff about to leave. We are hoping to have the evaluation completed by the end of August, if possible. If not, we are willing to hire interim staff to fill the gap while we conduct this restructuring.

Preferred method of engagement:

In-person

Remote

Either

Any other information that would help a prospective evaluator understand your needs:

Co-op Radio is a vibrant, resilient organization that was founded in 1975. The organization's strengths are the human capacity that keep it running - from staff to board to volunteers. Everyone in the organization is invested in its well-being. We are at an important crossroads that provides an excellent opportunity for a re-structuring. We are open to fresh eyes and new ways of approaching things to help us in moving forward.

When would you like the posting to be taken down:

DD MM YYYY

30 / 09 / 2017

Next Steps:

We will post your opportunity so volunteers can contact you directly. We will remove this opportunity as per your instructions. Please let us know when the position has been filled.

If you require additional assistance, please contact the webmaster at BCY+webmaster@evaluationcanada.ca

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Google Forms